

**YOLO CHILD CARE PLANNING COUNCIL  
MINUTES  
December 9, 2008**

**Members Present:**

**Tamiko Kwak  
Laura Ivans  
Regan Overholt  
Sonja Tollefsen  
Melinda Waring  
Armida Kaun  
John Hillis  
Barbara Ashby  
Sue Lomax  
Nancy Mack  
Oralia Rodriguez**

**Members Absent:**

**Christina Flores  
Patricia Martinez  
Ed Lewis**

**YCOE:**

**Gail Nadal, Coordinator  
Rebecca Foster, Grant Specialist**

**Guest:**

**1. Call to order and Introductions**

**The meeting was called to order by L. Ivans at 2:12 p.m. at the Yolo County Office of Education.**

**A. Introductions of Members and Guests**

**Members introduced themselves.**

**2. Public Comment:**

**No information was offered.**

**3. Consent Calendar:**

**A. Action: Approval of Agenda: MSN (N. Mack, J. Hillis – Unanimous) to approve the December 9, 2008 agenda.**

**4. LPC Personnel Update:**

**G. Nadal announced that the grant specialist position has been filled.**

**5. AB212 Mini-grant Meetings and Updates:**

**A. T. Kwak shared that the review committee met on December 9, 2008 at 1:00 to review all of the mini-grants. Questions arose during the review process on the applications, and qualifying applicants from each agency who applied will meet with the LPC staff to clarify portions of the applications.**

- B. G. Nadal shared that the timeline for the mini-grant is intended to be responsive to the needs of the applicants and funding is planned to go out the first week of January 2009.**
- C. L. Ivans shared that the review committee noticed a need to modify how the mini-grant will work in the future. This is in an effort to continue technical assistance in order to assist agencies learn how to write more effective grants, and prepare applicants to apply for grants from First 5 Yolo or other organizations in the future. G. Nadal summarized by stating that this mini-grant process is professional development training for those agencies that submitted applications.**

**6. Meeting with Supervisor Matt Rexroad:**

- A. L. Ivans shared that G.Nadal, B. Ashby and herself met with Supervisor Rexroad on November 14, 2008. The Board of Supervisors meeting will convene on December 16, 2008 to approve the 2008 Child Care Needs Assessment for Yolo County. L. Ivans, B. Ashby, G. Nadal and others plan to attend the BOS meeting.**
- B. L. Ivans shared that the LPC and Supervisor Rexroad have started to develop a positive relationship. At the November 14, 2008 meeting, the LPC members discussed some of the vacant positions, and M. Rexroad mentioned that he would search for interested people who could fill these positions. M. Rexroad was very receptive towards the needs of the LPC and that he understands that this council is his responsibility. G. Nadal shared that M. Rexroad has followed through with his search for members and that two have already contacted the LPC.**

**7. Meeting with CDD, Alice Trathen:**

- A. G. Nadal shared that on November 24, 2008, the LPC sponsored a meeting with Alice Trathen who is a state consultant for all of our programs in Yolo County. The meeting was intended to support our ten agencies with their CMR, audit review with the state, as well as share new eligibility and needs regulations. A. Trathen stated that she would provide technical assistance in order for agencies to prepare for their reviews.**
- B. G. Nadal shared that A. Trathen informed participants at the meeting that the new CDD Administrator, Michael Zito, has decided not to accept that position.**
- C. G. Nadal and L. Ivans shared that this forum for government subsidized agencies is something that is not in existence already and that it was beneficial in information sharing. A. Trathen was receptive to meeting with this group more often. L. Ivans shared another possibility discussed at the meeting on November 24, 2008 was to have just the agencies meet and share information regarding how they are attempting to meet the different eligibility requirements. Possible items for collaboration include sharing organization of “the box” (organizational tool many agencies use during the review) and forms, and discuss their experience with the CMR to provide technical assistance to one another. B. Ashby suggested having a**

pre-CMR meeting for these agencies to build trust and relationships so it will be easier to share post-CMR.

**8. Council Member/Program Updates:**

- A. B. Ashby shared that the Hutchinson Center has been opened to community members. Interested community families can begin the enrollment process. The fifth and final classroom was opened this week.**
- B. J. Hillis shared that he is in the process of working with three different groups to have three different child care centers next year if successful. One will be in Vacaville, one will be in West Sacramento in conjunction with CalSTRS, and the third will be in Natomas. CalSTRS will have a location in West Sacramento starting in July of 2009 and recently the workers there have expressed their need for childcare located close to where they work. 20% of the 120 infant/toddler/preschool slots at the West Sacramento location will be reserved for low income families.**
- C. T. Kwak reminded that the 2009 Yolo County Child Development Conference is on March 14, 2009 and there is a need for community agencies in the exhibit space. Each table is \$30. Presenters are still needed for the conference.**
- D. R. Overholt reminded that the Annual First 5 California Conference is in April of 2009. Registration will begin in January of 2009.**
- E. A. Kaun shared that YCOE received a general child care grant. An infant/toddler site will open in West Sacramento (9 slots) at the Alyce Norman Elementary School hopefully at the beginning of 2009. G. Nadal added that Yolo County received 33 additional subsidized slots for infant/toddler. CDI received 24 of the slots for State Preschool.**
- F. S. Tollefsen informed that as of January 1, 2009 she will no longer be with Families First.**
- G. N. Mack reminded that the Mentor Program conference will occur March 13-14, 2009. Attendance is restricted to Directors and Assistant Directors. Brochures will be available in early January. The rate is raised to \$75 this year.**
- H. M. Waring reminded that the "Circle of Security" Training will be February 20-21, 2009 at the UC Davis, Activities and Recreation Center.**
- I. S. Lomax informed that a grant has been submitted to try to fund for an afternoon program to double availability for women for treatment. Currently, there is only a morning program.**
- J. O. Rodriguez shared that the RISE Community Center has moved to a new location (17313 Fremont Street; Esparto). The Collaborative is December 19, 2008 at 9:00a at their new location.**
- K. G. Nadal shared that Yolo County and the sponsorship of the LPC and the R&R was selected by WestEd to be one of the ten teams in California representing All About Us...Moving to Inclusion project. This will help create a strand for special education and special needs. LPC members will be on this project also.**

9. **Next LPC Meeting:** Tuesday, January 13, 2009. Location TBA.

10. **Adjourn:** Meeting adjourned 3:00 p.m. for the annual Cookie Exchange.